



TO SET A **SKIRTED MOBILE HOME** IN THE CITY DELTA
(Following this check list [in order] will be your most efficient path)

360 Main St. • Delta, Colorado 81416 • Phone (970) 874-7903 • Fax (970) 874-6931 • Website: www.delta-co.gov

- Visit the Community Development Department on the second floor of City Hall at 360 Main Street. We can be reached at any of our above information.
- ☐ Is your site zoned MHR?
- ☐ Does the home you propose to purchase meet HUD requirements? (e.g. was it manufactured after June 15, 1976 or does it otherwise meet the ANSI A119.1 Standard?)
- ☐ View the plat of the mobile-home park you may be considering, or bring in your parcel information so we can determine compliance with zoning regulations.
- ☐ Obtain permit applications:
 1. The fee for a mobile home permit is \$50.00. This covers set-up, tie-downs, stair construction and skirting inspections. Sales-and-Use taxes may apply – please ask about taxes when you visit.
 2. The fee for a plumbing permit is \$47.00. You must arrange for a **licensed gas-pipe fitter** to hook-up and test your system.
 3. Electrical-permit applications are available at City Hall, but permits are issued and inspections are conducted by the State. The phone number is on the application (1-303-894-2985).
 4. State of Colorado Department of Housing Permit. (1-303-866-4653)
- ☐ Visit the City Finance Department on the main floor of City Hall to set up trash, water, sewer and electric service. The phone number for our Finance Department is 874-7908. If you should be in an area of town where electricity is served by DMEA, you will need to call (970) 249-4572 to set up their service.
- Obtain a permit to move the home at the County Treasurer's office in the county where the home was purchased and/or is located. If the home is in Delta County, for example, you would visit the Courthouse at 501 Palmer St. or call (970) 874-2135.
- Call Source Gas at 1-800-563-0012 or your local propane dealer to set up those utilities. **To receive a green-tag for gas service, all inspections must be approved: house numbers are posted, final electrical inspection, State Insignia from Colorado Department of Housing, permanent landings and stairs are complete** (hand rails when required(>=30" above ground to landing). No gas will be served until the building department has inspected (and passed) the gas piping, and confirmed that the home has been properly secured.
- Call 1-800-244-1111 to set up phone service through Qwest (if you choose).